

# Agenda



## Performance Scrutiny Committee - Partnerships

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Date: Wednesday, 7 November 2018

Time: 5.00 pm

Venue: Committee Room 1 - Civic Centre

To: Councillors M Rahman (Chair), D Davies, Y Forsey, R Hayat, J Hughes, S Marshall, R Mogford, T Suller and K Whitehead

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### Item

- 1 Agenda yn Gymraeg / Agenda in Welsh (Pages 3 - 4)
- 2 Apologies for Absence
- 3 Declarations of Interest
- 4 Minutes of the Meeting held on 25 July 2018 (Pages 5 - 10)
- 5 Cardiff Capital Region City Deal Joint Scrutiny Committee Update  
(Pages 11 - 12)
- 6 Conclusion of Committee Reports  
Following the completion of the Committee reports, the Committee will be asked to formalise its conclusions, recommendations and comments on previous items for actioning.
- 7 Scrutiny Adviser Reports (Pages 13 - 30)
  - a) Forward Work Programme Update (**Appendix 1**)
  - b) Actions Arising (**Appendix 2**)
  - c) Information Reports
  - d) Scrutiny Letters / Public Service Board Minutes (**Appendix 3**)

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# Agenda

## Pwyllgor Craffu ar Berfformiad – Partneriaethau

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Dyddiad: Dydd Mercher, 7 Tachwedd 2018

Amser: 5 y.p.

Lleoliad: Ystafell Bwyllgora 1 – Canolfan Dinesig

Y Cyngorwyr: M Rahman (Cadeirydd), D Davies, Y Forsey, R Hayat, J Hughes, S Marshall, R Mogford, T Suller and K Whitehead.

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### Eitem

1. Agenda yn Gymraeg
2. Ymddiheuriadau am Absenoldeb
3. Datganiadau o Fuddiant
4. Cofnodion y Cyfarfod a 25 Gorffennaf 2018
5. Diweddariad y Cyd-Bwyllgor Craffu Prifddinas Ranbarth Caerdydd Bargaen y Ddinas
6. Casgliad Adroddiadau Pwyllgor  
Yn dilyn cwblhau adroddiadau'r Pwyllgor, gofynnir i'r Pwyllgor ffurfioli ei gasgliadau, argymhellion a sylwadau ar eitemau blaenorol ar gyfer gweithredu.
7. Adroddiad Cynghorydd Craffu
  - a) Diweddariad o'r Flaenraglen Waith - **Atodiad 1**
  - b) Taflen Gweithredu - **Atodiad 2**
  - c) Adroddiadau Gwybodaeth
  - d) Llythyrau Craffu / Cofnodion Bwrdd Gwasanaethau Cyhoeddus - **Atodiad 3**

Person cyswllt: Meryl Lawrence, Cynghorydd Craffu

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Dyddiad cyhoeddi: Dydd Mercher, 31 Hydref 2018

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# Minutes



## Performance Scrutiny Committee - Partnerships

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Date: 25 July 2018

Time: 5.00 pm

Present: Councillors M Rahman (Chair), D Davies, Y Forsey, R Hayat, S Marshall, R Mogford, M Spencer and T Suller

In Attendance: Rhys Cornwall (Head of People and Business Change), Will Godfrey (Chair of One Newport PSB Strategy and Performance Board), Will Beer (Health and Wellbeing Theme Lead), Supt. Ian Roberts (Safe and Cohesive Communities Theme Lead) and Daniel Cooke (Scrutiny Adviser).

Apologies: Councillors K Whitehead

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### 1 **Declarations of Interest**

None.

### 2 **Minutes of the Meeting held on 20 June 2018**

The minutes of the Meeting held on 20 June 2018 were **approved** as an accurate record of the meeting.

### 3 **Public Services Board - Single Integrated Plan Annual Report 2017-18**

Attendees:

- Rhys Cornwall (**Head of People and Business Change**)
- Will Godfrey (**Chair of One Newport PSB Strategy and Performance Board**)
- Will Beer (**Health and Wellbeing Theme Lead**)
- Supt Ian Roberts (**Safe and Cohesive Theme Lead**)

The Single Integrated Plan Annual Report 2017-18 was presented to the Committee by the Head of People and Business Change as the final performance report upon the Single Integrated Plan. In future the Committee would receive performance reports upon the implementation of the newly adopted Well-being Plan 2018-2023.

The Head of People and Business Change introduced the Public Services Board Theme Leads in attendance to present their respective theme and respond to related questions from Members of the Committee and advised that the Chief Executive as Chair of One Newport PSB Strategy and Performance Board would act as Theme Lead for Economy and Skills for the meeting, as the Strategic Director – Place was unable to attend and sent her apologies.

#### **Economy and Skills**

The Chief Executive as Chair of the One Newport PSB Strategy and Performance Board introduced the Economy and Skills Theme and explained that the last 12 months had seen

the Partners shifting their focus to the Well-being Plan's actions and outcomes. He drew the Committee's attention to a number of areas that warranted highlighting:

- Newport had a growing economy and that this was still the case without high levels of high skilled employment in the city.
- Newport had the highest levels of young people who were not in education, training or employment (NEET) in Wales, but the Partnership had made good progress lowering this through tracking young people's destination after GCSE and A level. This was reflected in the overachievement of some of the targets.
- Newport had more tech companies than Cardiff and there was the opportunity to grow the industry around the Software Academy. The PSB was working to make Newport more attractive to tech companies. The main difference between Cardiff, Bristol and Newport was that Cardiff and Bristol's Economy were perceived to be more vibrant.
- Newport was only one of two Local Authorities that had an increase in people commuting in, in Newport's case it was an additional 15,000 a day. Cardiff being the other Local Authority.
- The report had stated that Newport had the highest level of vacant shop fronts in its city centre, higher than anywhere else in the Country. This did not paint a fair picture as Newport also had the one of the highest concentrations of shops in a city centre.
- There would be a wait for a decision on the M4 relief road until the new First Minister is in place. The road would not be a small undertaking with it possibly taking around five years to complete once started. The infrastructure project could have significant impact on traffic in the city.
- The Council was in discussions with the Welsh Government (WG) for funding to create a new footbridge over the railway line, improving accessibility to the city centre for more parts of the city.
- There had been increases in house prices in the city due to the planned removal of the tolls on the Severn Bridge. These increase in house prices had been the largest in the UK.
- The number of business moving into Newport was also increasing from the planned removal of the tolls, as well as Newport's office space (£15 sq. ft.) being significantly cheaper than Cardiff (£24 per sq. ft.) and Bristol (£30 per sq. ft.).

The Committee asked a number of questions and received the following responses from the Chief Executive:

- The Committee requested that the reports contained actual figures alongside percentages in the future, to enable greater insight into performance.
- The Committee congratulated the hard work of Officers at engaging with the hardest to reach individuals in Newport, which was reflected in the decrease in the number of NEET young people. Newport had moved from 22<sup>nd</sup> to 8<sup>th</sup> in the Local Authority standings. He advised that this was down to the coordination between partners and the inclusion of third sector organisations in partnerships. Estyn had reported that Newport should have been 17<sup>th</sup>, based on the number of Free School Meals.
- The drive to attract more technology based jobs in the city was not reflected by an increase in schools providing more technology courses to young people. The curriculum was set by WG, but there are examples of curriculum being devolved to a local level, like Manchester and Birmingham. The Leader of the Council was in talks with WG and local industry. This topic had received a lot of interest from the local higher and further education establishments.
- The footfall measurements included in the report were not accurate as it did not take into account Friars Walk and none of the events that Newport had through the year, such as the Food Festival, Marathon, Tour of Britain finish and the Velothon. The Chief Executive advised that Newport was establishing itself as an events venue and how the International Convention Centre could increase this further.

- The infrastructure in Newport was an issue for the Committee and how accessible the new Convention Centre and industrial areas were to visitors from the city centre. The Chief Executive informed the Committee that this was something that was being looked at and discussions with the Transport Minister were ongoing to look at this further. It would be ideal if there were four trains an hour between Bristol, Newport and Cardiff. Officers were also looking at how visitors moved between the train station and the Convention centre.
- WG were more receptive to ideas when there was a solid partnership between LAs and private businesses. The Council were engaging with private companies across Newport about numerous different ideas, but all were in their infancy, including a Newport Transport Strategy. These partnerships could influence future discussions with WG on funding for the infrastructure improvements in Newport.
- The Committee had concerns about the impact Universal Credit was having on the citizens of Newport and that more needed to be done to look at the support on offer.
- Newport was looking to develop relationships with different universities to provide diverse opportunities for young people in Newport. This was the Knowledge Quarter's main aim. Newport was also looking to bring further education establishments into city centre. A closer relationship between College Gwent, University of South Wales and the Local Authority is essential. The loss of the teacher training had been significant as it made up 30 per cent of the students.

The Chair thanked the Chief Executive for his attendance and responses.

### **Health and Wellbeing**

The Theme Lead introduced the Health and Wellbeing Theme and highlighted a number of points from the report, including:

- The majority of the health indicators were in line with the WG standards and informed the Committee that there was a difference of 20 years healthy life expectancy across different areas of the city.
- The number of children who were obese was below the Welsh average but was still a cause for concern. Newport had started measuring children and a number of weight loss schemes in schools, but the take up had been very low due to the stigma attached to attending. Newport Live had had some success at engaging the young people in physical activities.
- Public Health Wales and its partners were working hard to de-normalise smoking and some partners had banned smoking from their grounds entirely. Only three out five secondary schools had taken up the smoking programme; JustB.
- Lots of work was being carried out across the city around mental health, but there needed to be more done to increase the mental wellbeing of all citizens.
- Newport city had a significant problem caused by alcohol and this was reflected in the partnership work surrounding the issues. The partnerships were delivering a number of programmes and projects that were having an impact. These included the Alcohol Care Team in Hospitals, In-Reach clinics at GP surgeries and a coordinated approach to licensing applications.

The Committee asked a number of questions and received the following responses from the Health and Wellbeing Theme Lead:

- The Daily Mile was established in some schools in Newport but not enough. The Healthy Schools Programme had not been taken up by some of the schools. The Theme Lead would provide the Committee with additional information so that it could be disseminated to Members who could use their roles as School Governors to advocate for participating in the Health projects.

- Active commuting was an area that the Partnership would be looking to develop. Other Local Authorities in particular Cardiff were implementing a number of actions to increase levels of active commuting. In Cardiff these included reducing the speed limit in the city centre to 20mph, investing in electric buses, increasing the number and quality of cycle lanes and pedestrianising more of the city centre.
- The Committee queried the targets and achievement figures related to breastfeeding in the report. The Theme Lead informed the Committee that these figures were just from the Partnership work completed and did not include Health Board only work.
- The Committee agreed that only three out of five secondary schools committed to smoking prevention was not enough and the Committee Members would again look to advocate for this in their position as School Governors. The Theme Lead agreed to provide additional information on this for Members.
- There were a number of ways the Partnership was supporting people in need of health and social care, especially those who had fallen at home. The Partners were delivering the Gwent Frailty Service, which could provide Frailty Consultants and Nurses, Occupational Therapy Fall Service and a number of specialist services providing equipment.
- Performance against the Blue Light Project was Amber as there had been no work completed in the predetermined timescale, but the Partners were confident that this would be achieved within the new timescale set out, and for this reason it was not Red.
- The Theme Lead discussed the option of including more activities in the Physical Activity section of the Health and Wellbeing Theme. The Committee felt that the inclusion of the two Park runs held in the city would provide valuable data for the Partnership. The Theme Lead would take this away to discuss with Partners and feedback any outcomes to the Committee at a later date.
- Schools were very good at delivering the healthy eating message to the young people, but young people were also bombarded with negative triggers and influences away from school. These included advertising, fast food outlets, takeaways and sugary foods. There had been a shift in culture over many years and we were creating an environment where obesity was becoming acceptable.
- In an aim to reduce the Child and Adolescent Mental Health Services (CAMHS) waiting times in Newport, referrals were being sent to a multi-agency forum which decides where the referral goes. This has increased the level of service and on nearly all indicators Newport had seen better performance than Torfaen.

The Chair thanked the Health and Wellbeing Theme Lead for his attendance and responses.

### **Safe and Cohesive Communities**

The Theme Lead introduced the Safe and Cohesive Communities Theme to the Committee and advised that he had been in post since January and was astounded by the levels of Partnership working that being carried out and some of the successes which could be attributed. He presented an overview of the Theme and highlighted the following points:

- Hate Crime had increased in the city and there had been a rise from 200 to 280 reported incidences in the previous period. There had been an increase in racial and homophobic hate crime, but East Gwent Police had received praise from the Inspectorate for good practices in dealing with Hate Crime. Gwent Police had dedicated Hate Crime Officers and had delivered preventative training in schools, which looked at fostering mutual respect.
- Anti-social behaviour was an issue that affected all areas of Newport. The problem was perennial and different ways of combating this issue were being explored.
- Young people from the Youth Offending Service (YOS) had been involved in creating a video that was being shown in primary schools as a preventative tool.
- The Partners were looking at the key dates in the near future that had attracted large amounts of anti-social behaviour in the past. These dates were being targeted with



numerous diversionary campaigns, examples included: Operations Bang; Ash, and; Absorb.

- The staff of the Youth Offending Service (YOS) were fantastic and worked with young people as a person first, offender second. There was a cohort of young people who had been brought into organised crime from a young age, some as young as 12, and were extremely difficult to engage with. These young people were the focus of a new project with St Giles Trust where ex-offenders worked with the young people. The YOS had received £150,000 in funding from the Home Office and £300,000 more was made available to target those young people.
- The Theme Lead explained that there was a small group of people responsible for the increase in city centre public order crime, such as anti-social behaviour and work was being undertaken upon combatting the impact these people had on the city centre. The biggest crime in the city centre was shop lifting, with over 700 instances reported last year. The Police were working with businesses to tackle this issue. The action for dealing with shop lifters was primarily a fixed penalty notice. Any other action resulted in a Police Officer being removed from the streets to complete paperwork.

The Committee asked a number of questions and received the following responses from the Theme Lead for Safe and Cohesive Communities:

- The amount of different hate crime being reported to the Police, which was in part due to the work of the Hate Crime Forum, had provided a joined up approach to Partnership working which had developed best practice in this area.
- The large proportion of First Time Entrants (46%) were motoring offences which could not be diverted. How this was reported on was being reconsidered to provide a better picture in the future.
- It was questioned what was being done to address the use of Nitrous Oxide via the little silver canisters which were littering the streets in some places and was being purchased online. The Theme Lead would provide feedback to the Committee on the outcomes of discussion with Partners at a later date.
- The night time economy of Newport was very important, but it was an area that was the cause of a large number of problems for all of the Partners. The Theme Lead advised the Committee that a Strategy to which all of the Partners bought into, was needed.
- The Committee requested more information on the demographics of the young people who were First Time Entrants into the Youth Justice System. The Theme Lead would provide this information in the future.
- A small group of young people were a constant issue for the Police and large proportion of these young people were Looked After Children, who had been subjected to multiple Adverse Childhood Experiences, which had made them more susceptible to being criminally or sexually exploited. Different approaches were needed to address supporting these young people.
- The approach taken to combat serious organised crime was to target all levels from top to bottom. In the case of drug dealing in Newport, the street dealers were the first to be targeted and then the Police move up to more serious offences. This approach had led to successes for drug related offences.

The Chair thanked the Theme Lead for Safe and Cohesive Communities for his attendance and responses.

#### **Conclusions:**

1. The Committee **noted** the performance within the Single Integrated Plan Annual Report attached as Appendix 1 and highlighted the number of typographical errors.
2. The Committee **noted** the Minutes of the Public Services Board held on 12 June 2018, attached as Appendix 2, which included in Minute 6 - the PSB's consideration of the Single Integrated Plan Annual Report 2017-18 and its agreed actions.

3. The Committee **requested** the following additional information:

**Skills and Economy Theme:**

- Where Newport were placed on the LA standing for NEET young people;
- What effect the change from Communities First to Resilient Communities had had;
- Information on further education's role in the Knowledge Quarter;
- Demographical information on those young people that are known to the Youth Justice System as First Time Entrants.

**Health & Wellbeing Theme:**

- More information on Health based projects in schools for the Committee Members, for this to be disseminated all Members. This would be of specific relevance to those Members who had positions on school governor boards;
- An update on feedback following discussion with Partners upon the possible inclusion of the two Parkruns held in the city which could provide valuable additional data for the Partnership;
- Information on whether the Purple Flag scheme makes breastfeeding mothers feel more comfortable.

**Safe and Cohesive Theme:**

- An update on what is being done to combat the use of Nitrous Oxide which is being purchased online, following feedback on the outcomes of discussion with Partners;
- Additional information on the development of the Night Time Economy Strategy.

4 **Draft 2018-19 Annual Forward Work Programme**

The Scrutiny Adviser introduced the Draft 2018-19 Annual Forward Work Programme to the Committee and advised that it was best practice and a cornerstone of good scrutiny for Members of a Scrutiny Committee to have ownership of their forward work programme and to be involved in developing, reviewing and updating it. The Draft Annual Forward Work Programme had been produced following a review of the outcomes from the Committee's Work Programme the previous year.

The Adviser presented an overview of the suggested topics included in the draft Annual Work Programme for the Committee's consideration. Key work for the Committee included monitoring partnerships that had previously been considered by the Committee including Education Achievement Service, Violence Against Women Domestic Violence and Sexual Violence Strategy, as well as emerging items such as Arrangements for the Scrutiny of the City Deal, plus previous outcomes recommended by the Committee and the statutory duty to scrutinise the Public Service Board's implementation of the Well-being Plan 2018-23.

The Committee had concern about meetings scheduled for the day after a Council meeting. A Member advised that the scheduling of this meeting the day after a meeting of Council which ran late into the previous evening had impacted upon the ability to completely digest the reports and devise questions and questioning strategies. Consequently, the Committee requested that the meetings scheduled for 27 February and 24 April be moved for this reason, if possible.

**Actions:**

1. The Committee **approved** the Annual Forward Work Programme, the start time for Committee meetings and the proposed schedule of meetings, subject to the movement of the meetings scheduled for 27 February and 24 April, if possible.
2. The Committee **requested** an update on the scheduling of the report upon the Arrangements for Scrutiny of the City Deal.

The meeting ended at 8.05 pm

# Scrutiny Report

## Performance Scrutiny Committee - Partnerships

### Part 1

Date: 7 November 2018

### Subject **Cardiff Capital Region City Deal Joint Scrutiny Committee Update**

Author Scrutiny Adviser

## Section A – Committee Guidance and Recommendations

### 1 Recommendation to the Committee

- 1.1 The Committee is asked to receive an update upon the Cardiff Capital Region City Deal Joint Scrutiny Committee Update, following the first meeting held on Monday 15 October 2018.

#### **Background:**

Members may recall at the meeting of the Committee held on 25 April 2018 being advised that that a report upon arrangements for Joint Scrutiny of the City Deal was expected, which would be reported to Council to request the nomination of one Member from each of the 10 City Deal Partner Local Authorities to sit on a Joint Scrutiny Committee.

#### **Nomination of a Representative:**

The Council at its meeting held on 11 September 2018 agreed that the Chair of the Performance Scrutiny Committee -Partnerships be nominated as this Council's non-executive representative on the Cardiff Capital Region Joint Overview and Scrutiny Committee. *(A link to the report to Council is included in the Background papers section at the end of this report.)*

#### **Update following First Meeting:**

The first meeting of the Cardiff Capital Region Joint Overview and Scrutiny Committee was held on Monday 15 October 2018 in Bridgend County Borough Council which is providing support to the Joint Committee and attended by the Chair of this Committee; Councillor Rahman as the Council's nominated representative. *(A link to the Agenda and Reports for the meeting of the Joint Overview and Scrutiny Committee held on 15 October is provided in the Background papers section at the end of this report.)*

***An update upon the Joint Overview and Scrutiny Committee meeting will be provided at this meeting.***

#### **Background Papers:**

- [Report to Council held on 11 September 2018 \(Item 6 on the Agenda\)](#)
- [Report of the Cardiff Capital Region City Deal Joint Scrutiny Committee held on 15 October 2018](#)
- [Cardiff Capital Region City Deal Meetings, Agendas and Minutes](#)

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# Scrutiny Report

## Performance Scrutiny Committee – Partnerships

### Part 1

Date: 7 November 2018

### Subject Scrutiny Adviser Report

Author Scrutiny Adviser

The following people have been invited to attend for this item:

Invitee:	Role
Meryl Lawrence (Scrutiny Adviser)	Present the Committee with the Scrutiny Adviser Report for discussion and update the Committee on any changes.

## Section A – Committee Guidance and Recommendations

### Recommendations to the Committee

The Committee is asked to:

**1. Committee's Work Programme:**

Consider the Committee's Forward Work Programme Update (**Appendix 1**):

- *Are there any amendments to the topics scheduled to be considered at the next two Committee meetings?*
- *Are there any additional invitees that the Committee requires to fully consider the topics?*
- *Is there any additional information that the Committee would like to request?*

**2. Action Plan**

Consider the Actions from the meeting on 25 July 2018 (**Appendix 2**);

- *Note the responses for the actions;*
- *Determine if any further information / action is required;*
- *Agree to receive an update on outstanding issues at the next meeting.*

**3. Information Reports**

Note any information reports that have been circulated to the Committee this month.  
(None)

**4. Scrutiny Letters/ Public Services Board Minutes (Appendix 3)**

Note that a Scrutiny Letter was sent to the Chair of the PSB with the Committee's Comments upon the Single Integrated Plan 2017-18 Annual Report from its meeting held on 25 July and the also the content of the Public Services Board Minutes of 2 October 2018.

## 2 Context

### Background

- 2.1 The purpose of a forward work programme is to help ensure Councillors achieve organisation and focus in the undertaking of enquiries through the Overview and Scrutiny function. Effective work programming is essential to ensure that the work of Overview and Scrutiny makes a positive impact upon the Council's delivery of services.
- 2.2 Further information about the work programming process, including the procedures for referring new business to the programme, can be found in our Scrutiny Handbook on the Council's Scrutiny webpages ([www.newport.gov.uk/scrutiny](http://www.newport.gov.uk/scrutiny)).
- 2.3 The Centre for Public Scrutiny's Good Scrutiny Guide recognises the importance of the forward work programme. In order to 'lead and own the process', it states that Councillors should have ownership of their Committee's work programme, and be involved in developing, monitoring and evaluating it. The Good Scrutiny Guide also states that, in order to make an impact, the scrutiny workload should be co-ordinated and integrated into corporate processes, to ensure that it contributes to the delivery of corporate objectives, and that work can be undertaken in a timely and well-planned manner.

### Forward Work Programme Update

- 2.4 The Committee's work programme was set in June 2018, including estimated timescales for when the reports will be considered by the Committee. This programme is then managed and implemented by the designated Scrutiny Adviser for this Committee under the direction of the Committee Chairperson.
- 2.5 Attached as **Appendix 1** is the Committee's Forward Work Programme Update:  
The Committee is asked to consider
- *Any amendments to the topics scheduled to be considered at the next two Committee meetings?*
  - *Are there any additional invitees that the Committee requires to fully consider the topics?*
  - *Is there any additional information that the Committee would like to request?*

The Committee agreed to keep a degree of flexibility within its work programme to enable the Committee to respond to urgent / emerging issues. This item is an opportunity for the Committee members to raise any suggested amendments to the Work Programme.

### Action Sheet – 25 July 2018

- 2.6 Attached at **Appendix 2** is the action sheet from the Committee meeting on 25 July 2018. The responses to completed actions are included in the table.
- 2.7 The actions that do not have a response will be included on the Action Sheet at the next meeting to ensure that the Committee can keep track of outstanding actions.

### Information Reports

- 2.8 No information reports have been circulated to Committee this month.

### Scrutiny Letters / Public Services Board Minutes

- 2.9 A Scrutiny Letter was sent to the Chair of the Public Services Board with the Committee's comments upon the Single Integrated Plan 2017-18 Annual Report from its meeting held on 25 July. The Minutes of the Public Services Board held on 2 October 2018 when the letter was submitted are attached as **Appendix 3** for Members' information.

### 3 Information Submitted to the Committee

3.1 The following information is attached:

**Appendix 1:** The Committee's Forward Work Programme Update;

**Appendix 2:** Action Sheet – 25 July 2018 Committee meeting;

**Appendix 3:** Minutes of the Public Services Board held on 2 October 2018.

### 4. Suggested Areas of Focus

#### Role of the Committee

The role of the Committee in considering the report is to:

- **Forward Work Programme Update - Appendix 1**  
Consider:
  - Are there any amendments to the topics scheduled to be considered at the next two Committee meetings?
  - Are there any additional invitees that the Committee requires to fully consider the topics?
  - Is there any additional information that the Committee would like to request?
- **Action Sheet – 25 July Committee Meeting - Appendix 2**
  - Consider the responses to the actions from the meeting;
  - Are you satisfied that you have received the necessary information?
  - Are there any further issues arising from the responses that you would like to raise?
  - For the actions that do not have responses – these actions will be rolled over to the next meeting and reported back to the Committee.
- **Scrutiny Letters / Public Services Board Minutes – 2 October 2018 - Appendix 3**
  - Note that a Scrutiny Letter had been sent to the Chair of the Public Services Board with this Committee's comments upon the Single Integrated Plan 2017-18 Annual Report;
  - Note the Minutes of the Public Services Board held on 2 October 2018 when the Committee's Letter was received.

## Section B – Supporting Information

### 5 Supporting Information

- 5.1 The Corporate Assessment, and the subsequent [follow up assessment](#) provide background information on the importance of good work programming. Specific reference is made to the need to align the Cabinet and Scrutiny work programmes to ensure the value of the Scrutiny Function is maximised.
- 5.2 The latest Cabinet work programme was approved by the Cabinet on a monthly basis for the next 12 months and includes the list of reports scheduled for consideration. Effective forward planning by both Cabinet and Scrutiny needs to be coordinated and integrated in relation to certain reports to ensure proper consultation takes place before a decision is taken. A link to the Cabinet work programme is provided [here](#) to the Committee as part of this report, to enable the Committee to ensure that the work programmes continue to reflect key decisions being made by the Cabinet.

## 6. Links to Council Policies and Priorities

- 6.1 Having proper work programming procedures in place ensures that the work of Overview and Scrutiny makes a positive impact upon the Council's delivery of services, contributes to the delivery of corporate objectives, and ensures that work can be undertaken in a timely and well-planned manner.
- 6.2 This report relates to the Committee's Work Programme, Actions from Committee's and Information Reports that support the achievement of the Scrutiny Committee, in accordance with the Law and Regulation Service Plan, Objectives, Actions and Measures and the Wellbeing objectives:

<b>Well-being Objectives</b>	Promote economic growth and regeneration whilst protecting the environment	Improve skills, educational outcomes & employment opportunities	Enable people to be healthy, independent & resilient	Build cohesive & sustainable communities
<b>Corporate Plan Commitments</b>	Thriving City	Aspirational People		Resilient Communities
<b>Supporting Function</b>	Modernised Council			

## 7 Wellbeing of Future Generation (Wales) Act

- 7.1 The Wellbeing of Future Generations Act 2015 which came into force in April 2016 sets the context for the move towards long term planning of services.
- 7.2 **General questions**
- How is this area / policy affected by the new legislation?
  - How will this decision / policy / proposal impact upon future generations? What is the long term impact?
  - What evidence is provided to demonstrate WFGA has been / is being considered?
  - Evidence from Community Profiles / other data?
  - Evidence of links to Wellbeing Assessment / Objectives / Plan?
- 7.3 **Wellbeing Goals**
- How are the Wellbeing goals reflected in the policy / proposal / action?
    - *A prosperous Wales*
    - *A resilient Wales*
    - *A healthier Wales*
    - *A more equal Wales*
    - *A Wales of cohesive communities*
    - *A Wales of vibrant culture and thriving Welsh language*
    - *A globally responsible Wales*
- 7.4 **Sustainable Development Principles**
- Does the report / proposal demonstrate how as an authority we are working in accordance with the sustainable development principles from the act when planning services?
    - **Long Term**  
*The importance of balancing short-term needs with the need to safeguard the ability to also meet long-term needs*
    - **Prevention**



*How acting to prevent problems occurring or getting worse may help public bodies meet their objectives*

- **Integration**  
*Considering how the public body's well-being objectives may impact upon each of the well-being goals, on their other objectives, or on the objectives of other public bodies*
- **Collaboration**  
*Acting in collaboration with any other person (or different parts of the body itself) that could help the body to meet its well-being objectives*
- **Involvement**  
*The importance of involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body serves.*

## **8 Background Papers**

- [The Essentials - Wellbeing of Future Generation Act \(Wales\)](#)
- [Corporate Plan 2017 - 2022](#)
- The Corporate Assessment and [follow up assessment](#).
- [Reports and Minutes of One Newport Public Services Board Meetings](#)

Report Completed: 18 October 2018

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**Appendix 1**

**Performance Scrutiny Committee – Partnerships  
– Forward Work Programme Update**

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<b>Wednesday, 9 January 2019 at 5pm</b>		
<b>Topic</b>	<b>Information Required / Committee's Role</b>	<b>Invitees</b>
<b>Well-being Plan Mid Year Performance</b>	<b>Performance Monitoring of the delivery of the Wellbeing Plan by the PSB</b> Statutory obligation within the Wellbeing of Future Generations (Wales) Act 2014 for this item to be included on the work programme.	<b>One of the Leads for each of the interventions which are:</b> <ul style="list-style-type: none"> <li>- <b>The Newport Offer;</b></li> <li>- <b>Strong Resilient Communities;</b></li> <li>- <b>Right Skills;</b></li> <li>- <b>Green and Safe Spaces;</b></li> <li>- <b>Sustainable Travel.</b></li> </ul>

<b>Wednesday, 6 March 2019 at 5pm</b>		
<b>Topic</b>	<b>Information Required / Committee's Role</b>	<b>Invitees</b>
<b>Violence against Women, Domestic Abuse and Sexual Violence (VAWDASV) Strategy</b>	<b>Performance Monitoring of progress of implementation /delivery</b>  Noting the statutory role of the Local Authority for this strategy, the Committee agreed to include an update on this on its work programme for a years' time, to assess the progress of its implementation and how it has impacted on Newport. When this update is presented to the Committee, it was requested that Representatives from the Partnership Board be invited to attend alongside the Officers from NCC.	<b>Head of Children and Young People Services</b>  <b>Corporate Safeguarding Manager</b>
<b>Education Achievement Services (EAS) Business Plan</b>	<b>Performance Scrutiny – of the EAS Partnership and its achievement of the objectives within the Business Plan and consider the impact of the plan for communities within Newport</b> The Business plan is the regional strategic plan for accelerating educational outcomes during 2017-2018. It sets out the priorities, programmes and outcomes to be achieved by the Education Achievement Service on behalf of the South East Wales Consortium. The South East Wales Consortium is required to submit to the Welsh Government a three-year Business Plan that will be updated annually and the local authorities Scrutiny Committees are consulted as part of this process.	<b>EAS Representative</b>  <b>Chief Education Officer</b>  <b>Deputy Chief Education Officer</b>

**Appendix 1**

**Performance Scrutiny Committee – Partnerships  
– Forward Work Programme Update**

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<b>Items to be rescheduled in the Committee’s Work Programme in the New Year</b>		
<b>Topic</b>	<b>Information Required / Committee’s Role</b>	<b>Invitees</b>
<b>National and Regional Adoption Service Annual Report</b>	<b>Pre Decision Scrutiny</b> - Consider the Annual Report of the National and Regional Adoption Service and determine if it wishes to make any comments.	<b>Head of Children and Young People</b>
<b>Update upon Developing Regional Fostering Arrangements</b>	Monitoring of progress on the development of regional fostering services and determine if it wishes to make any comments.	<b>Head of Children and Young People</b>

<b>Scrutiny Committee Briefings</b>		
<b>Topic:</b>	<b>Timescale:</b>	
<b>Well-being Plan</b>	Informal Briefings at key stages from PSB Officers including: <ul style="list-style-type: none"> <li>- Well-being Plan and Well-being Assessment;</li> <li>- Preview of Annual Wellbeing Plan.</li> </ul>	<ul style="list-style-type: none"> <li>- <b>Wed 21 November at 4.30pm</b></li> <li>- To be arranged in February / March 2019</li> </ul>
<b>Newport LIVE</b>	Overview of the partnership arrangements.	<b>Discuss when to reschedule with the Committee, following postponement from 27 September due to the number of apologies received.</b>
<b>NORSE</b>	Overview of the partnership arrangements.	

**Performance Scrutiny Committee - Partnerships  
ACTION SHEET – 25 July 2018**

	<b>Agenda Item</b>	<b>Theme / Topic</b>	<b>Action</b>	<b>Responsibility</b>	<b>Outcome</b>
1	<b>Public Services Board - Single Integrated Plan Annual report 2017-18</b>		The Committee <b>requested</b> the following additional information:	<b>Scrutiny / Partnerships</b>	<b>Actioned - Information requested emailed to Committee Members.</b>
		<b>Skills and Economy Theme</b>	<ul style="list-style-type: none"> <li>• Where Newport were placed on the LA standing for NEET young people;</li> <li>• What effect the change from Communities First to Resilient Communities had had;</li> <li>• Information on further education's role in the Knowledge Quarter;</li> <li>• Demographical information on those young people that are known to the Youth Justice System as First Time Entrants.</li> </ul>		
2		<b>Health and Wellbeing Theme</b>	<ul style="list-style-type: none"> <li>• More information on Health based projects in schools for the Committee Members, for this to be disseminated all Members. This would be of specific relevance to those Members who had positions on school governor boards;</li> <li>• An update on feedback following discussion with Partners upon the possible inclusion of the two Parkruns held in the city which could provide valuable additional data for the Partnership;</li> <li>• Information on whether the Purple Flag scheme makes breastfeeding mothers feel more comfortable.</li> </ul>		<b>Actioned - Information requested emailed to Committee Members.</b>
3		<b>Safe and Cohesive Theme</b>	<ul style="list-style-type: none"> <li>• An update on what is being done to combat the use of Nitrous Oxide which is being purchased online, following feedback on the outcomes of discussion with Partners;</li> <li>• Additional information on the development of the Night Time Economy Strategy.</li> </ul>		<ul style="list-style-type: none"> <li>• <b>Information to follow.</b></li> <li>• <b>Actioned - Information requested emailed to Committee Members.</b></li> </ul>

**APPENDIX 2**

	Agenda Item	Theme / Topic	Action	Responsibility	Outcome
4	Draft Annual Forward Work Programme	<b>Proposed Schedule of Meetings</b>	The Committee <b>approved</b> the Annual Forward Work Programme, the start time for Committee meetings and the proposed schedule of meetings, <b><i>subject to the movement of the meetings scheduled for 27 February and 24 April, if possible.</i></b>	<b>Scrutiny</b>	<b>Actioned</b> - Following consultation with the Chair of the Committee the meetings were rescheduled as follows and Members diaries updated accordingly: 27 February moved to 6 March 2019; 24 April moved to 3 April.
5		<b>Scheduling of Report upon Scrutiny of the City Deal</b>	The Committee <b>requested</b> an update on the scheduling of the report upon the arrangements for Scrutiny of the City Deal.		<b>Actioned</b> - A report was circulated to Members of the Committee for information before being reported to Council where the Chair of this Committee was nominated as the Council's representative upon the Joint Scrutiny Committee. The Joint Committee met on 15 October and an update will be provided at 7 November Committee.



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# Minutes **Newport Public Services Board**

**Date:** 2 October 2018:

**Time:** 10.00 am, Civic Centre, Newport

**Present:**

**Statutory Partners:**

**Newport City Council:** Councillor D Wilcox (in the Chair), W Godfrey (Chief Executive), T McKim (Partnership Manager), N Dance (PSB Co-ordinator), Councillor Majid Rahman, D Price.

**Aneurin Bevan University Health Board (ABUHB):** K Dew, N Prygodzicz

**South Wales Fire and Rescue Service:** E Bellew, S Jenkins

**Natural Resources Wales:** C Davies

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**Invited Partners:**

**Welsh Government:** A John

**Public Health Wales:** W Beer

**Office of the Police and Crime Commissioner:** J Cuthbert

**Heddlu Gwent Police:** I Roberts

**Probation Service:** L Plechowicz

**University of South Wales:** T Griffin

**Coleg Gwent:** Gary Handley

**Gwent Association of Voluntary Organisations:** M Featherstone

**Newport Third Sector Partnership: C Lane**

**Newport Live: S Ward**

**Apologies:** H Jakeway (South Wales Fire and Rescue), S Aitken (Public Health Wales) H Williams (University of South Wales), CC Julian Williams (Gwent Police), C Doyle (RSLs)

No	Item	Action
1	<p><b>Minutes</b></p> <p>The minutes of the meeting held on 12 June, 2018 were confirmed as a true record.</p> <p><b>Matters Arising</b></p> <p><u>Minute 2 (Matters Arising) - Anti-social Behaviour Film</u></p> <p>N Dance advised that the ASB film and supporting programme were still being evaluated and a Welsh version would be produced. Feedback from schools involved in the programme to date had been very positive. The link will be shared with PSB members as soon as it becomes available.</p> <p><u>Minute 2 (Matters Arising) – Newport Youth Council</u></p> <p>N Dance advised that the PCC's attendance at a Youth Council meeting would be re-scheduled following cancellation of the August meeting.</p> <p><u>Minute 2 (Matters Arising) - G9</u></p> <p>W Godfrey updated on G9 discussions regarding a regional PSB for the Gwent area. Rather than moving to a regional PSB at this time, it was considered that G9 could be extended to include NRW and re-positioned to discuss strategic issues across Gwent. This approach would maintain local connections while minimising duplication, and recognised that local well-being plans for each area had recently been published. There would be an opportunity to review this at the end of the cycle of well-being plans.</p> <p>Members noted Newport's distinctiveness within the Gwent area, including in policing where Newport is different both in type and prevalence of crime.</p> <p>J Cuthbert noted that G9 recognised the need to explore options for enhanced cooperation. Members commented on the value of including other regional bodies in regional discussions.</p>	<p><b>N Dance</b></p> <p><b>Youth Offending Service</b></p> <p><b>N Dance</b></p>
2	<p><b>Serious and Organised Crime (SOC) Co-ordinator</b></p> <p>The Board received a report on the development of Serious and Organised Crime intervention work in Newport, led by the SOC Coordinator and funded by the Home Office.</p>	

	<p>Members commented on links between this and other areas of work e.g. Safe and Green Spaces, ABUHB's work and NCC's work with Barnardos.</p> <p>J Cuthbert advised that the crime plan was being re-written to reflect current circumstances. It was hoped that the revised plan would be ready in April 2019.</p> <p>E Bellew noted the value of recent ACEs training held in Monmouthshire and the potential for similar learning in Newport.</p> <p><b>Agreed:</b></p> <ul style="list-style-type: none"> <li>i. To promote the need to address serious and organised crime risks across the PSB partnership – demonstrating the links with the Newport Well-being Plan.</li> <li>ii. To support the SOC Funded programme(s).</li> <li>iii. To approve appropriate governance and links with other programmes through 'Safer Newport'.</li> <li>iv. To receive a future presentation on SOC from CI Paul Davies.</li> </ul>	<p><b>Partnership Team</b></p> <p><b>I Roberts</b></p>
<p><b>3</b></p>	<p><b>Scrutiny letter</b></p> <p><i>Councillor Majid Rahman, Chair of the Scrutiny Performance Committee – Partnerships, attended for this item.</i></p> <p>The Board considered the letter from Scrutiny Chair, Councillor Rahman, regarding the SIP Annual Report.</p> <p>The Scrutiny Committee had noted progress generally against the Report and had made a number of requests for additional information. To ensure transparency, the Committee's full comments would accompany the published SIP Annual Report.</p> <p>Councillor Rahman noted that the Committee was now well-established and wished to support as well as scrutinise the work of the PSB.</p> <p><b>Agreed</b> -To note the Scrutiny Committee's letter.</p>	
<p><b>4</b></p>	<p><b>Flexible Funding</b></p> <p>The Board considered a report on Flexible Funding and a review which will inform how it will operate in Newport.</p> <p>The Welsh Government's Flexible Fund would draw together a number of funding programmes, allowing local authorities to integrate the programmes, remove duplication and focus funding on priorities identified by local authorities and their PSB partners.</p> <p>C Lane requested that the review takes account of the effects on the third sector overall in Newport and noted potential impacts on the</p>	

	<p>viability of some of third sector organisations.</p> <p>Members commented on the need for a multi-agency approach going forward.</p> <p>D Price advised that partners will be consulted on the proposals.</p> <p><b>Agreed:</b></p> <ul style="list-style-type: none"> <li>i. To note the proposed review</li> <li>ii. Partners to be consulted on the proposals</li> </ul> <p>[Note: Since consideration of this report by the PSB, Welsh Government has announced that the Flexible Fund grant will be divided into two elements, Children and Communities and Housing Support]</p>	<b>D Price</b>
<b>5</b>	<p><b>Local Well-being Plan Delivery – Feedback from Intervention Leads</b></p> <p>The Board considered updates from intervention leads on progress in delivering the Local Well-being Plan.</p> <p>The Chair emphasised the importance of making progress on delivery.</p> <p>C Davies noted the challenge of tying up the links between interventions e.g. cross over between the Newport Offer and the desire of the Green and Safe Spaces Board to market green space in the city.</p> <p>Intervention leads were asked to consider providing co-ordination and support for the interventions from within their own organisations. NCC's Partnership Team would continue to link with each of the themes and could provide coordination for Sustainable Travel and Newport Offer where they have lead roles.</p> <p>C Davies noted that coordination arrangements were in place for Safe and Green Spaces.</p> <p><b>Agreed</b> – To nominate and agree co-ordination support for each of the Well-being Plan Interventions.</p>	<p><b>C Davies &amp; C Doyle</b></p> <p><b>Intervention Leads</b></p>
<b>7</b>	<p><b>PSB Apprenticeships Scheme</b></p> <p>The Board considered a report outlining the findings of a survey of PSB members regarding apprenticeships and proposing a way forward for a shared scheme.</p> <p>A John noted the possibility of including placement at Welsh Government in the scheme.</p> <p>C Lane noted that third sector organisations could possibly host but</p>	

	<p>not pay for an apprentice.</p> <p><b>Agreed:</b></p> <ul style="list-style-type: none"> <li>i. The Right Skills Intervention Board to develop a working model of approach</li> <li>ii. Once the approach is finalised, each PSB member wishing to be part of the scheme directly employs an apprentice, under their personal terms and conditions, allowing for development of the 'shared opportunity'.</li> </ul>	<p><b>G Handley, M Featherstone, D Price</b></p>
10	<p><b>Partnership Evaluation Action Plan</b></p> <p>The Board considered a report reviewing progress on the improvement plan developed from the Partnership Evaluation process.</p> <p>It was noted that a protocol had been developed to facilitate communications about partnership work, which members were requested to sign up to.</p> <p>The Chair referred to #porthour on Twitter as a vehicle for pushing out positive stories about Newport (<i>Mondays 8pm-9pm</i>)</p> <p><b>Agreed:</b></p> <p>PSB members to:</p> <ul style="list-style-type: none"> <li>i. brief their Communications Teams on the work of Newport PSB</li> <li>ii. nominate a contact within their organisation for PSB communications</li> <li>iii. implement the communications protocol.</li> </ul>	<p><b>All</b></p>
	<p><b>Community Well-being Profile Review</b></p> <p>A paper was submitted for information on plans for updating the Community Well-being Profiles. Members agreed to support the process.</p>	
	<p><b>PSB Support Funding Update</b></p> <p>An update was submitted on regional support funding for PSBs.</p> <p>The Chair drew members' attention to the Futures Conference on 12 November. The conference will help PSB members across Gwent to understand how they can better prepare and plan for the future.</p>	<p><b>All</b></p>
	<p><b>Links between Regional Partnership Boards and PSBs</b></p> <p>The Chair highlighted the key points made by the PSB in its response to the Future Generations Commissioner on links between PSBs and</p>	

	<p>Regional Partnership Boards and how these could be improved.</p> <p>N Prygodzicz suggested that there be a future agenda item on the work of the RPB.</p>	<p><b>N Prygodzicz</b></p> <p><b>N Dance</b></p>
	<p><b>Forward Work Programme</b></p> <p>The Forward work programme was submitted for information.</p> <p>The Chair reminded partners that they have the opportunity to submit items for the agenda.</p>	<p><b>All</b></p>
	<p><b>Any Other Business – Severn Bridge Tolls</b></p> <p>W Godfrey advised that Secretary of State for Wales had announced that that the Severn Bridge tolls would be abolished from 17<sup>th</sup> December.</p> <p><b>Agreed</b> – To issue a joint PSB communication regarding abolition of the Severn Bridge tolls</p>	<p><b>W Godfrey</b></p>
<b>11</b>	<p><b>Meeting dates</b></p> <ul style="list-style-type: none"> <li>• 10 am 11 December 2018 – Coleg Gwent, Nash campus</li> <li>• 10 am 12 March 2019</li> <li>• 10 am 11 June 2019</li> <li>• 10 am 12 September 2019 (please note change of date)</li> <li>• 10 am 10 December 2019</li> </ul>	<p><b>All to note and consider hosting meetings</b></p> <p><b>N Dance</b></p>